

# CAREER PLANNER 2001

## YOUR GUIDE TO A BETTER FUTURE

### CONTENTS

---

	<b>PAGE</b>
INTRODUCTION	2
THE THREE ROUTES	12
NATIONAL VOCATIONAL QUALIFICATIONS	16
‘A’ LEVELS – GENERAL EDUCATION	23
GNVQ – VOCATIONAL EDUCATION	26
DECISIONS	30
THE HUMBERSIDE PARTNERSHIP	39

# INTRODUCTION

---

## CHOOSING THE RIGHT ROUTE TO YOUR FUTURE

You will soon have some very important decisions to make about your future. This Career Planner gives you information about the routes open to you after Year 11 and beyond.

This edition of the Career Planner has been revised and produced by The Humberside Partnership to help you get the advice you need.



*Keep your Career Planner safe.*

*It will be a useful starting point for discussions about your future.*

There are many people ready to listen to your ideas and help, whichever route you are considering.

- ▶ **Careers/Personal advisers**
- ▶ **Careers teachers**
- ▶ **Learning mentors**
- ▶ **Form tutors**
- ▶ **Friends**
- ▶ **Parents**

**“Qualifications? Training? Who needs them?”**

The answer is simple.

**Everybody!**



*You can get recognised qualifications in the sixth form, at college and through training and work.*



## **THE CONNEXIONS SERVICE**

This is a new service being set up around the country to make it easier for you to get the help and information you'll need over the next few years. As well as advice on education, jobs and training, the Service will also make it much simpler to access help on a range of other issues that we know young people face, such as drug problems and housing. Career Development Centres are part of the new Connexions Service and Careers/Personal Advisers will be working with a team of people from other organisations with one aim in mind - helping you to make the best of your future. Because it means changing the way we all work, Connexions is being introduced gradually in our region, so watch out for it!

## **YOUR CAREERS/PERSONAL ADVISER**

Advisers help you make decisions about your future. You may already have met a careers or personal adviser.

From now until the end of Year 11 you will have a programme of careers education designed to give you all the information you need about all the routes open to you. You will have the opportunity to discuss your ideas and get information about what's available in colleges, school sixth forms and training providers.

Your adviser may lead group sessions or talks as part of the careers programme and will also be available in school to offer information and advice at parents' evenings, careers events and other school activities.

You may see your adviser individually if you or your tutor, careers teacher or adviser feel you need more help. You can arrange this by contacting your tutor, your careers teacher or career development centre.

Whether you move on to sixth form, college, training or employment, advisers can still help you. They are also on hand to help you if you are seeking a change or are looking for work. If you need help, advice, information or guidance on any matters concerning your career, contact your local career development centre. (See page 39)

## THINGS TO FIND OUT:

My adviser's name is:

---

Contact them at:

---

---

---

**Career Development Centres are open during the school holidays.**

## PLANNING YOUR FUTURE

It is very important to give some careful thought to what you are going to do and where you are going to do it at the end of Year 11. If you are not sure, or need help to decide what is best for you, there are lots of people who can help. You may have already written down some ideas in the form of an individual action plan with the help of your tutor or careers teacher.

Think about your past experiences, have another look at school reports and read again what's in your Record of Achievement. Use your school's careers library to find out about careers you are interested in. All this information will help you to form some ideas about your future. Talk to your teachers, your family and your friends about your ideas.



*If you are still unsure about your plans, your adviser can give you advice and information to help you decide what kind of career should suit you best.*

## RECORD OF ACHIEVEMENT

You will be able to record your experiences and successes in your Record of Achievement. You, your tutor and teachers agree on the contents, so that you can use it when taking your next steps.

### WHAT TO PUT IN YOUR RECORD OF ACHIEVEMENT:

- personal details
- your achievements at school
- qualifications and units you have towards them
- other achievements and activities in and out of school
- any jobs and work experience you have had
- your individual action plan
- any references you already have e.g. from school or work.

Talk to your form tutor about what else you could put in your Record of Achievement.

### HOW TO USE YOUR RECORD OF ACHIEVEMENT

- Your Record of Achievement will help you plan what to write and say when you apply for jobs, training, sixth form or college places.
- Keep it handy when you are filling in application forms or writing a Curriculum Vitae (CV).
- Take your Record of Achievement to interviews for jobs, training, sixth form, college or university places.



*Make sure you read through your Record of Achievement to help you plan your future.*

# ALL ABOUT YOU

It is very important that you spend time thinking about what your skills, interests and abilities are. Please fill in all the spaces on this and the following pages.

Record the results of your year 10 exams here:

Subject	Grade (if known)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



*Be honest about yourself.*

If you have been on work experience or have a part-time job:

What is the name of the employer?

---

List some of the tasks you had to do:

---

---

---

List any interests you have outside school (e.g. do you support or play for a football team or netball team?):

---

---

List any certificates, awards or qualifications you have gained since Year 7 (e.g. First Aid, Duke of Edinburgh, Swimming, Word Power, Number Power etc.):

---

---

Read each sentence below and tick the box which you think best describes you.

	Disagree a lot	Disagree	Unsure	Agree	Agree a lot
My attendance at school is excellent.					
I'm always on time.					
I work hard at completing course work.					
I'm reliable and trustworthy.					
I'm well organised.					
I find it easy to get on with people.					
I like to spend time by myself.					
I like to spend most of my time with others.					
I like challenges and new situations.					
I'm a patient person.					
I'm good at meeting deadlines.					
I like to be outdoors.					
I like to have interests and hobbies outside school.					
I'm good at thinking of new ideas.					
I can respond well to advice.					
I like doing practical things.					
I'm good at making and repairing things.					
I don't give up easily.					
I tend to worry too much.					
I like someone else to take the lead.					
I'm a good listener.					
I'm quite creative (eg music, dance, art, drama).					
I'm good at looking after people.					

Looking at your answers, what do you think you are good at?

---



---



---



---



---

What do you think you could do better?

---



---



---



---



---

Use this information to fill in your CV on the following pages. You can discuss this with your careers teacher, tutor and adviser.

# CURRICULUM VITAE (CV)

Now that you have gathered some information about yourself you need to write this down in a Curriculum Vitae (CV). A CV provides other people with information about what experiences you have had and what kind of person you are.

It is important that whatever you put in your CV shows you to be a valuable student, trainee or employee. Fill in this CV (pages 8 to 11) as if someone who doesn't yet know you is going to read it.

## YOUR CV CAN:

- be sent direct to an employer
- help when filling in application forms for jobs, training or education
- be used when preparing for an interview.

**Here is an example of a CV.** Fill in your details in the following spaces. You can ask your tutor for help if you need it.

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**EDUCATION**

Secondary Schools	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CERTIFICATES/EXPERIENCE**

(e.g. sport, music, first aid, cycling proficiency etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EXAMS TO BE TAKEN**

Subject	Examination e.g. GCSE, GNVQ
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**WORK EXPERIENCE**

Including part-time and holiday jobs

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates: \_\_\_\_\_

Type of work and Key Skills gained: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates: \_\_\_\_\_

Type of work and Key Skills gained: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SPECIAL SKILLS AND INTERESTS

Including hobbies, spare time activities, sports, clubs etc.

---

---

---

---

# REFEREES

Referees are people in authority who can say how suitable you are for a course or job, for example, headteacher, youth club leader or employer.

**You must ask them before you use their name for a reference.  
You cannot use a member of your family.**

List below two people you could ask for a reference.

1. Name: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

## THE THREE ROUTES

---

Qualifications, experience and a good attitude to work are important when applying for jobs, training and education.

You can study for three main kinds of qualifications after you reach the age of 16. Each will prepare you for work or higher qualifications.

You can move from one kind of qualification to another, if it's right for you. It may be possible to take more GCSEs after you are 16.

- **GENERAL EDUCATION**

GCE (General Certificate of Education) 'AS' levels & 'A2' qualifications  
'AS' levels have half the content of 'A2' Levels.

- **VOCATIONAL EDUCATION**

GNVQs (General National Vocational Qualifications). These are available at three levels: Foundation, Intermediate & Advanced. Other awards e.g. BTEC First and National Diplomas are available in some vocational areas.

This year, Advanced GNVQs are changing to Vocational 'A' levels. See your adviser or careers teacher for up to date information.

- **WORK-BASED LEARNING**

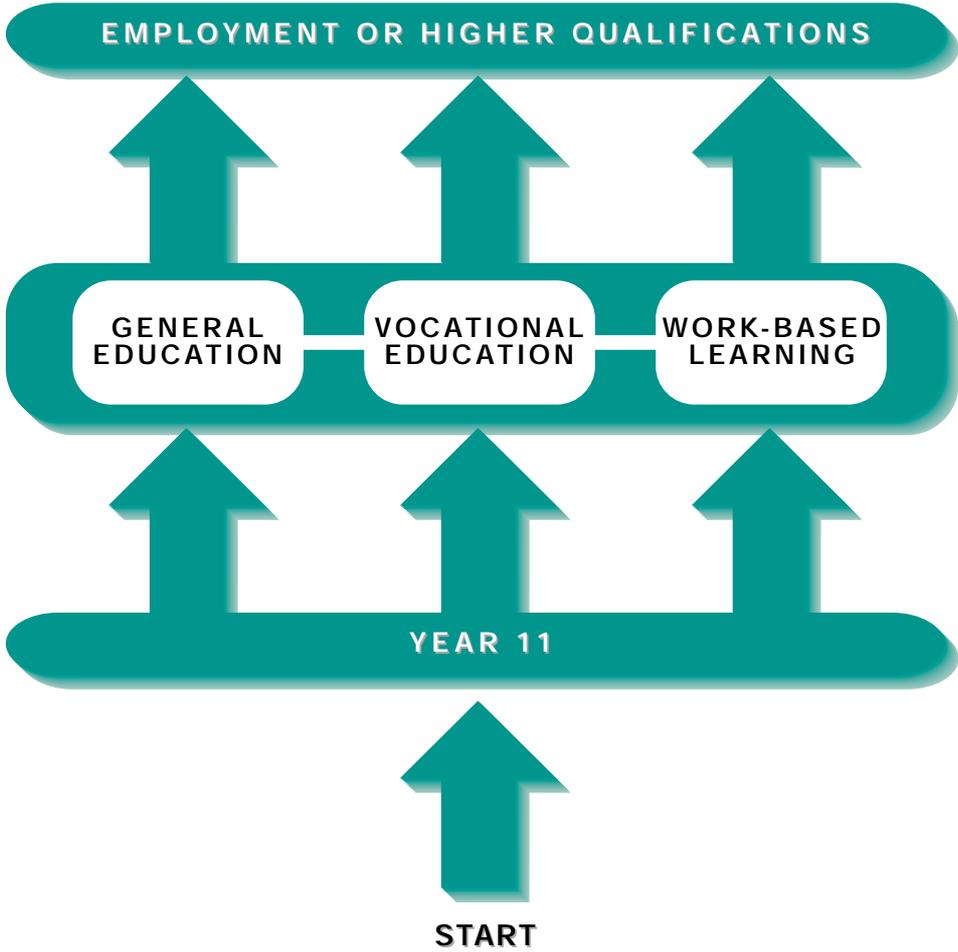
NVQs (National Vocational Qualifications)

At age 16 these are available at levels 1 – 3.



*Talk to your careers teacher or adviser about which level is right for you.*

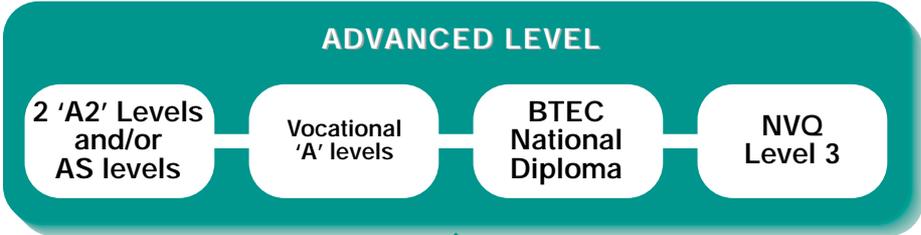
# THREE ROUTES TO QUALIFICATIONS



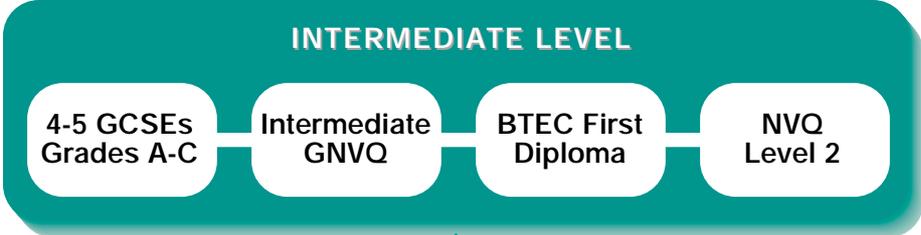
There are three routes leading to qualifications after the age of 16. Each route will prepare you for work or higher qualifications.

# THREE LEVELS ON EACH OF THE ROUTES

You can move on to higher education, further training or a job



You can move on to advanced level qualifications, training or a job



You can move on to intermediate level qualifications or a job



You will learn more about these routes from your tutor, careers teacher or adviser.



# NATIONAL VOCATIONAL QUALIFICATIONS (NVQ)

## WORK-BASED TRAINING AND MODERN APPRENTICESHIPS

---

### NVQs WHAT ARE THEY?

NVQs are qualifications about work and are based on the skills, knowledge and experience needed to do a job properly.

There are three levels of NVQ available after Year 11:

NVQ level 1 = 4 – 5 GCSE at grades D – G  
GNVQ Foundation level

NVQ level 2 = 4 – 5 GCSE at grades A – C  
GNVQ Intermediate level  
BTEC First Diploma

NVQ level 3 = 2 'A2' levels at grades A – E  
4 'AS' levels at grades A-E  
2 Vocational 'A' levels  
BTEC National Diploma

You may start NVQ training at level 1, 2 or 3 depending upon your qualifications and experience. You can progress through the levels and may be able to move on to levels 4 and 5 later.

### NVQS – WHAT ARE THEY LIKE?

Some qualifications are about passing exams. They don't always give people a chance to prove that they can do a job. NVQs have changed that.

Your skills and knowledge gained in the workplace will prove that you can do the job properly. You can show this in different ways.

For example:

- in a practical situation
- by discussion
- by examples of work
- by written evidence.

NVQs are made up of separate units. Each unit sets out exactly what you must be able to do and the standard you need to achieve. You build up the evidence in a portfolio as you go along to show that you can do the job. A portfolio is a folder of your work.

Units are like mini-qualifications. If you obtain all the units, you are awarded an NVQ. If you only achieve some units, you gain credits towards an NVQ. You can finish it off at a later date if you wish.

Many young people who have achieved NVQ level 3 have gone on to NVQ level 4 or 5 or HND (Higher National Diploma), HNC (Higher National Certificate) and degrees.

## **NVQS – WORK-BASED TRAINING**

If you choose to do an NVQ you will usually be based with an employer and be doing a real job. You will also have a training provider who will arrange a planned programme of training to make sure you get your NVQ, up to level 2.

This is called Work-Based Training.

Work-Based Training is a way of training, getting a qualification and in many cases a job.

It may be possible to do some NVQs full time at college.

## **MODERN APPRENTICESHIPS – WHAT ARE THEY?**

**Foundation Modern Apprenticeships** are part of Work-Based Training.

Foundation Modern Apprenticeships are designed for young people to train to NVQ level 2.

You will be working for an employer and learning at the same time. You will learn a range of work skills that enable you to reach NVQ level 2.

On a Foundation Modern Apprenticeship the aim is that you will be employed and paid wages.

Where this is not possible you will be linked to an employer and paid an allowance.

How long you take to complete your Foundation Modern Apprenticeship will depend on you and the progress you make. Usually it takes about 2 years.

Foundation Modern Apprenticeships can lead on to an Advanced Modern Apprenticeship.

**Advanced Modern Apprenticeships** are part of Work-Based Training.

Advanced Modern Apprenticeships are designed for young people to train to NVQ level 3. They can lead to supervisory, technical and managerial positions.

You will be working for an employer and learning at the same time. You will learn a range of work skills to enable you to reach NVQ level 3.

On an Advanced Modern Apprenticeship you will be employed and receiving wages.

How long you take to complete your Advanced Modern Apprenticeship, become qualified and highly skilled depends on you and the progress you make. Usually it takes about 3 years.

After your Advanced Modern Apprenticeship you may be able to progress to a higher level NVQ, an HND or a degree.

## **MODERN APPRENTICESHIPS – WHAT ARE THEY LIKE?**

On a Modern Apprenticeship, the qualification you will work towards will be an NVQ. NVQs are qualifications about work and are based on the skills, knowledge and experience needed to do a job properly.

You will have a training provider as well as an employer. You will get training for the job you are doing and develop a range of work skills.

You will work at an employer's premises doing the job and getting the right practical experience.

Your training provider will organise your training and make sure you learn all the things you need to know to do your job and get your qualification.

Your training provider is there to help and support you through your training.

Modern Apprenticeships also involve developing Key Skills. These are:

- Communication
- Application of number
- Information Technology
- Working with others
- Improving own learning and performance
- Problem solving.

Key Skills can now be assessed in schools and colleges as well as in Work-Based Training, so you may know something about them already.

To achieve them you need evidence to show that you are able to use each Key Skill in a working environment.

Key Skills are highly valued by employers who see them as essential for all employees.

If you are doing a Foundation Modern Apprenticeship you will develop a minimum of 3 relevant Key Skills

If you are doing an Advanced Modern Apprenticeship you will develop all 6 Key Skills.

## **MODERN APPRENTICESHIPS, WHERE CAN YOU TAKE THEM?**

Work-based training and Modern Apprenticeships are offered through training providers. These are organisations who work with employers to provide training and help you get your NVQ at levels 1, 2 and 3.

If you choose to take your NVQ through a Modern Apprenticeship you will most likely gain your qualification whilst working with an employer.

Other colleges and employers may also offer NVQs.

## NVQS – WHAT COULD YOU CHOOSE?

Modern Apprenticeships are available in most occupations. You can train to do a specific job in industries such as:

- Accounting
- Agriculture and Horticulture
- Business Administration
- Caring
- Childcare
- Construction
- Design and Graphics
- Electronics
- Engineering
- Hairdressing
- Hotel and Catering
- Information Technology
- Leisure and Tourism
- Motor Trades
- Processing and Manufacturing
- Retail
- Technical and Scientific
- Warehousing.

Remember to discuss your ideas with your tutor, subject teacher, careers teacher or careers adviser and research your ideas in your careers library at school.

My career ideas are:

---

---

Skills I enjoy using are:

---

---

New skills I might like to try are:

---

---

Possible Modern Apprenticeships are:

---

---

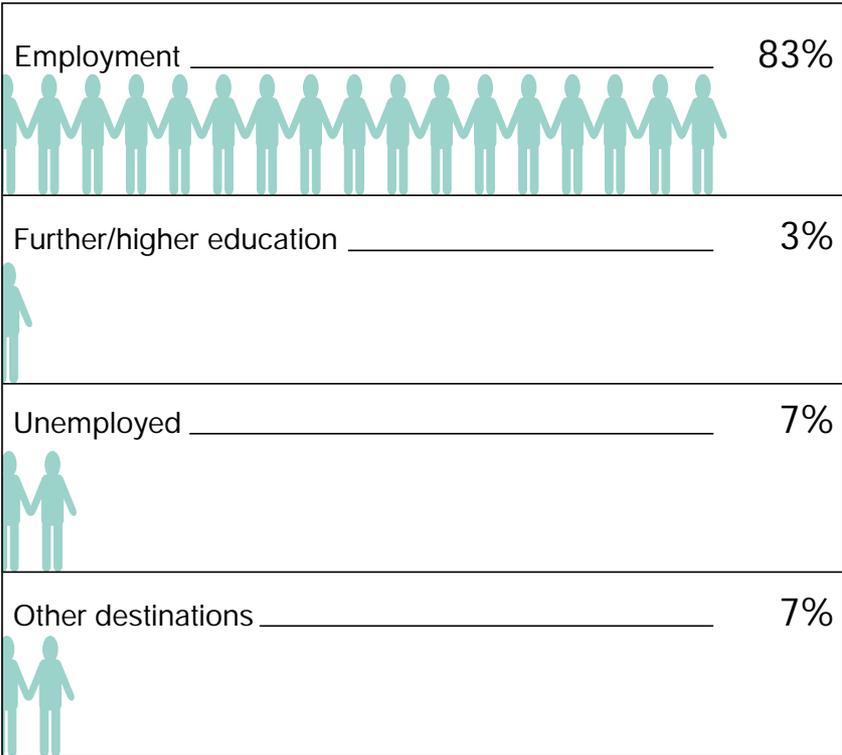
Possible Training Providers are:

---

---

# WORK-BASED ROUTE — WHAT HAPPENED?

This is what young people in the Humber region who completed their NVQ between March 1999 and April 2000 went on to do. A total of 2391 NVQs were awarded.



# GCE ADVANCED LEVELS ('AS'/'A2' LEVELS)

## GENERAL EDUCATION

---

### 'A' LEVELS – WHAT ARE THEY?

'A' levels are Advanced Level General Certificate of Education qualifications in single subjects.

- 'A' levels are usually taken by students hoping to go on to higher education.
- Students usually need to get 4 – 5 GCSEs, grades A\* to C, to cope with the demands of 'A' levels.
- You can take 'A' level courses in two halves - 'AS' (Advanced Subsidiary) in year 1 and A2 in year 2.
- 'AS' qualifications were introduced to allow 'A' level students to take a wider range of subjects. They are qualifications in their own right. An 'AS' certificate is worth half a full 'A' level certificate.
- You can take up to five subjects at 'AS' level but most students will choose 3 to study at A2 level.
- You cannot take an 'A2' qualification without first completing the 'AS' qualification in the same subject.
- You can pass 'AS' and 'A2' levels with grades A to E. Universities and employers will be interested in the grades you get.
- You will need to talk to your adviser or careers teacher about the options available in your area.

## ABOUT 'A' LEVELS

Most full 'A' level ('AS' + 'A2') courses last for two years and are tested by examinations at the end of the course or after each module. Some subjects also require coursework to be submitted.

Some 'A' level courses lead on from GCSE, but there are differences. All students are expected to:

- research and complete independent assignments and essays
- extend study beyond time-tabled lessons
- develop Key Skills
- take more responsibility for acquiring a broader knowledge of each subject.

## 'A' LEVELS – WHERE CAN YOU STUDY THEM?

Schools with sixth forms and colleges all offer a choice of 'AS'/'A2' levels.

A school or college sometimes offers links with other schools and colleges to widen the choices for its students. For a particular combination of subjects you may have to check out several places.



*Specific careers may require particular 'A' level subjects, so you may want to talk to your adviser before making your choices.*

## 'AS'/'A2' LEVEL COURSES – WHAT SUBJECTS COULD YOU STUDY?

As well as the subjects you are familiar with such as Maths or English, there are many 'A' level subjects which may be new to you, such as:

- Business studies
- Geology
- Law
- Media studies
- Physics
- Politics
- Psychology
- Sociology
- Spanish
- Sports studies
- Theatre studies.

You may wish to consider 'AS' levels that are related to each other, e.g. sciences or languages, or choose a broader combination of subjects.

Which 'AS'/'A2' levels could you choose? Remember to discuss your ideas with your tutor, subject teachers, careers teacher or adviser, and research your ideas in your careers library at school.

My career ideas are:

---

---

Subjects I am good at are:

---

---

New subjects I might like to try are:

---

---

My plans for my future are:

---

---

The 'A' level subjects I need are:

---

---

Possible 'A' level subjects I need are:

---

---

## GNVQs/VOCATIONAL 'A' LEVELS – WHAT ARE THEY?

---

### GNVQs (GENERAL NATIONAL VOCATIONAL QUALIFICATIONS)

GNVQs develop the knowledge, skills and understanding that you need for working in a particular industry, though not in a specific job.

For example, there is a GNVQ in business. This will give you a good understanding of the range of opportunities in a business environment. After completing your GNVQ you may then choose to focus on a specific occupation or continue in education at college or university.

GNVQs are qualifications gained through continuous assessment, written assignments, projects and end-of-unit tests. Advanced GNVQs are now becoming known as Advanced Vocational Certificates of Education (AVCE) or Vocational 'A' levels.

- **Advanced Vocational Certificates of Education (AVCE)/Vocational 'A' levels**

3 units = 'AS' level

6 units = 'A2' level

12 units = 2 'A2' levels

- **Intermediate GNVQ**

about the same as 4 – 5 GCSEs grades A\* – C (usually 1 year).

- **Foundation GNVQ**

about the same as 4 GCSEs grades D – G (usually 1 year).

You can get the qualification as a pass, merit or distinction.

GNVQs are made up of separate units. Units are achieved by completing projects and assignments.

You build up evidence of your work and experience in a portfolio as you go along. A portfolio is a folder of your work.

## GNVQS – WHAT ARE THEY LIKE?

All GNVQ and AVCE students are expected to:

- research and complete independent assignments and projects
- extend study beyond timetabled lessons
- spend some time in a work-based environment
- provide evidence of the Key Skills required by employers
- produce a portfolio of their work.

Much of the work in a GNVQ is based on projects and assignments. This means you will be working on your own for a lot of the time, but guidance and support will be available.

You can start GNVQ at foundation or intermediate level depending on what qualifications you achieve in Year 11. You can progress from one level of GNVQ to another.

You can take a GNVQ combined with other qualifications, such as an 'AS'/'A2' level, or additional GNVQ or NVQ units (see Combining Qualifications page 36).

Vocational 'A' levels or Advanced Vocational Certificates of Education are available in three, six and twelve units.

3 units = 'AS' level  
6 units = 'A2' level  
12 units = 2 'A2' levels

# GNVQS? – WHAT COULD YOU STUDY?

## Some GNVQs and AVCEs available are:

- Art and Design
- Business
- Construction & the Built Environment
- Engineering
- Health and Social Care
- Hospitality and Catering
- Information and Communication Technology (ICT)
- Leisure and Tourism
- Manufacturing
- Retail and Distributive Services
- Science.

## For you to do:

Find out about the occupational areas/industries that interest you.

Your school careers library and your local career development centre will have information.

Many schools and colleges offer GNVQs/AVCEs.

Which GNVQ could you choose? Remember to discuss your ideas with your tutor, subject teachers, careers teacher, careers adviser and research your ideas in your careers library at school.

## My career ideas are:

---

---

## Subjects I am good at are:

---

---

## New subjects I might like to try are:

---

---

## Practical skills I have are:

---

---

## My plans for my future are:

---

---

## GNVQs I could consider are:

---

---

## OTHER VOCATIONAL QUALIFICATIONS

In addition to NVQs and GNVQs there are other qualifications available which are linked to jobs. These are known as vocational qualifications.

### WHAT ARE THEY?

**BTEC** - available at 3 levels - First Diploma, National Diploma and Higher National Diploma.

**City and Guilds** - available at levels 1 – 5.

**RSA** - available at 4 levels - Certificate, Diploma, Advanced Diploma and Higher Diploma.

- The above qualifications cover a wide range of vocational areas.
- Many of these qualifications are part of the vocational education route or the Work-Based Training route.



*Further information on the other qualifications will be available in your careers library at school and your local career development centre.*

## DECISIONS

---

### MONEY MATTERS

To continue learning after Year 11 you are entitled to a place at school, college or with a training provider. The costs of study or training will be paid for you.

If you leave education and do not start work or training, your parents can claim Child Benefit for a short time providing you have registered at your local career development centre.



*Remember – before making a decision about which route you wish to follow, you will need to think about money matters.*

### FULL-TIME EDUCATION AT SCHOOL OR COLLEGE

Child Benefit will still be paid to your parents until your 19th birthday, or until you leave school or college, whichever comes first.

If you have been able to get financial support at school (for example: free school meals, a clothing allowance) you may qualify for an education maintenance allowance to support you in the school sixth form or at college. Help may also be available with the cost of travel to school or college.



*Ask your adviser about what help may be available for you.*

If you are employed while you are training:

- you will be paid a wage by your employer
- the costs of training will be paid for you
- the amount of tax you pay will depend on your own circumstances.

To find out more about tax, ask for the leaflet 'Income Tax and School Leavers' from your local career development centre.

If you are not yet employed:

- you will receive an allowance of at least £40 per week from your training provider or employer
- the costs of training will be paid for you
- you can get help with travel costs over £5.00 per week.



*For more information on money matters, contact your local career development centre.*

## SOURCES OF INFORMATION AVAILABLE ON COMPUTER

There is a range of interactive computer software available for you to use in school or at your local career development centre for example:

ODYSSEY, KUDOS, CID, HIGHER IDEAS, ECCTIS, 'GETTING ON' CD ROM

Find out which of these are available in your school and when you can use them.

---

---

You can also find careers information on the Internet

The school careers library is located at:

---

---

Opening times are:

---

---

The person in charge is:

---

---

When you are deciding your next step, you need to keep a number of things in mind.

- What careers am I thinking about?
- What particular skills and interests do I have?
- Is it important to earn while I learn?
- What qualifications do I need?
- Where can I get these qualifications?
- How far would I be prepared to travel?
- What are the costs?
- What's my next step?



*Remember to consider what job your chosen qualification could lead to.*

## DID YOU KNOW?

This is what Year 11 students in the Humber region in 1999 went on to do.



## HIGHER EDUCATION

By now you will have a better idea about the routes open to you, the different kinds of qualifications and what looks likely to suit you.

'AS' plus 'A2' levels, GNVQs, AVCEs, NVQs and some other qualifications can be used to take you through to higher education.

### 'AS'/'A2' Levels

Most universities expect a mix of vocational, 'AS'/'A2' levels for entry on to degree courses.

### GNVQs/AVCEs

The minimum requirement for entry into higher education is one Vocational Advanced (12 Unit) award although you may need other 'AS'/'A2' levels or additional GNVQ units as well for entry to some courses.

### NVQs

NVQs are increasingly recognised for entry to higher education. Students entering via this route will need at least NVQ level 3. You can study for a degree full-time or stay in work and take your degree on a part-time basis.

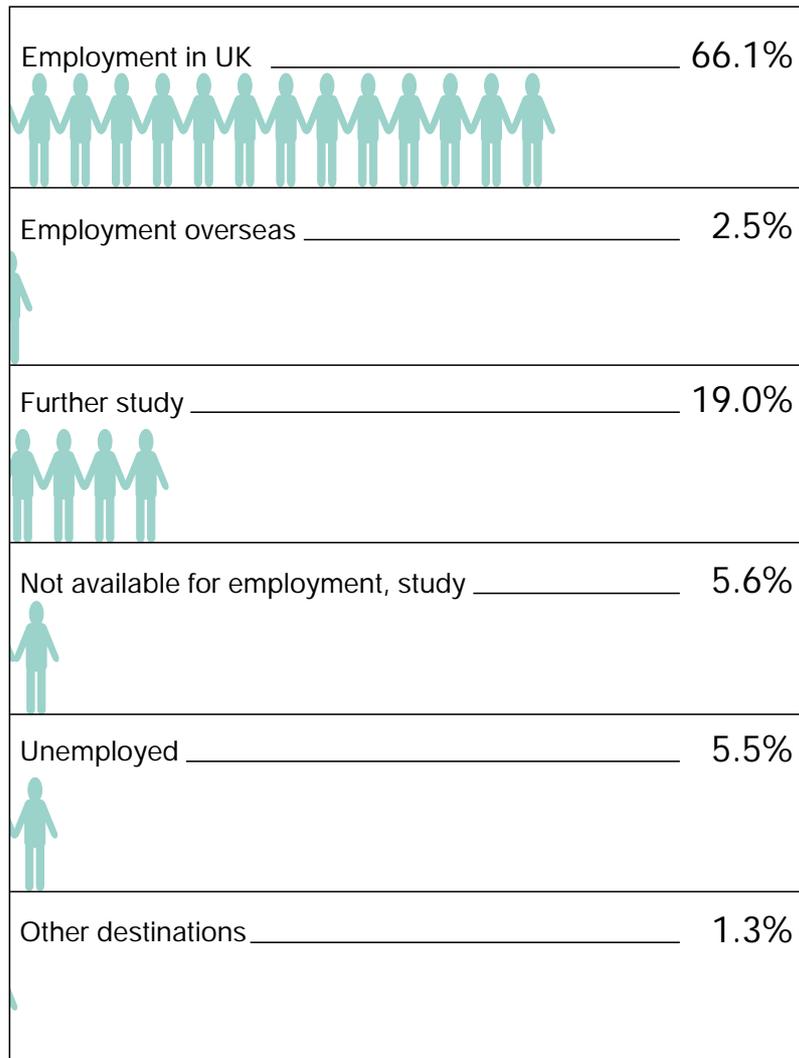
### Other Qualifications

For information on minimum requirements for entry to higher education using other qualifications ask your careers teacher or careers adviser.

**You must check out with individual higher educational institutions as their entry requirements will vary.**

## DID YOU KNOW?

This is what people completing their first degrees in 1999 went on to do.



## COMBINING QUALIFICATIONS

You may wish to combine different qualifications to suit your own career plans. You may want to keep open as many options as possible.

Day release or evening classes may give an opportunity to study for other qualifications if you are taking NVQs through a Work-Based Learning route.

'AS'/'A2' levels can be taken alongside an Advanced Vocational Certificate of Education (AVCE).

Some courses may allow an opportunity to take additional GCSEs.



*There are lots of options which may be possible.  
Ask your adviser or careers teacher to help you  
explore the combinations which may be right for you.*

## PLAN AHEAD

### AT THE END OF YEAR 11 I WOULD LIKE TO DO

NVQ - Modern Apprenticeship

Foundation/Advanced

Vocational 'A' levels

'A' - 'AS' levels

Other qualifications

### I WOULD LIKE TO DO THIS AT

College

Training Provider

School

Employer

*You may tick more than one box.*

## FIRST CHOICE

At the end of Year 11 I would like to:

---

Reasons for making this choice:

---

This choice should lead to:

---

Any entry requirements:

---

Last date for application:

Further information needed:

Getting On CD ROM

6th Form prospectuses

College prospectuses

People to contact:

Subject teachers

Training providers

Careers teachers

Sixth forms

Careers/Personal Adviser

Colleges

Higher Education institutions

Tutors

Now use all the information you have gathered to help develop your career plans.

## PLAN AHEAD

### SECOND CHOICE

At the end of Year 11 I would like to:

---

Reasons for making this choice:

---

This choice should lead to:

---

Any entry requirements:

---

Last date for application:

---

Further information needed:

- |                      |                          |                       |                          |
|----------------------|--------------------------|-----------------------|--------------------------|
| Getting On CD ROM    | <input type="checkbox"/> | 6th Form prospectuses | <input type="checkbox"/> |
| College prospectuses | <input type="checkbox"/> |                       |                          |

People to contact:

- |                               |                          |                    |                          |
|-------------------------------|--------------------------|--------------------|--------------------------|
| Subject teachers              | <input type="checkbox"/> | Training providers | <input type="checkbox"/> |
| Careers teachers              | <input type="checkbox"/> | Sixth forms        | <input type="checkbox"/> |
| Careers/Personal Adviser      | <input type="checkbox"/> | Colleges           | <input type="checkbox"/> |
| Higher Education institutions | <input type="checkbox"/> | Tutors             | <input type="checkbox"/> |

Now use all the information you have gathered to help develop your career plans.

## THE CAREERS SERVICE

---

### **IN THIS AREA, THE CAREERS SERVICE IS PROVIDED BY THE HUMBERSIDE PARTNERSHIP. IT GUARANTEES YOU:**

- impartial careers information, advice and guidance when you are planning what you are going to do next
- help to find a suitable job, training place or course in full time education
- extra support, if you need it, to make the most of your chosen education or training course or to transfer to another training place or course if necessary



***The Careers Service will help you to get a fair deal whatever your race, sex, religion or level of extra support needs***

### **NOW YOU HAVE THE FACTS.**

If you need any further help to achieve the goals you have set for yourself in planning your career, speak to your adviser or call at your local career development centre.

Address of your local career development centre:

---

---

Opening times are:

---

Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date GCSE and other results out:

---

## THE HUMBERSIDE PARTNERSHIP'S CAREER DEVELOPMENT CENTRES

---

### **Beverley**

3 North Bar Within

Beverley

HU17 8AP

Tel: (01482) 862741

*Part-time Centres in Hedon,  
Hornsea, Pocklington and Withernsea*

### **Bransholme\***

North Point Shopping Centre

76 Goodhart Road

Bransholme

Hull

HU7 4EF

Tel: (01482) 835780

### **Bridlington\***

20 Blenheim Road

Bridlington

YO16 4LD

Tel: (01262) 678943

*Part-time Centre in Driffield*

### **Goole\***

71-73 Boothferry Road

Goole

DN14 6BB

Tel: (01405) 764558

### **Grimsby**

Queen Street

Grimsby

DN31 1JA

Tel: (01472) 355303

*Part-time Centre in Immingham*

### **Hessle\***

Southgate

Hessle

HU13 0SN

Tel: (01482) 647127

### **Hull**

Queen Victoria House

Alfred Gelder Street

Hull

HU1 2AY

Tel: (01482) 223081

### **Scunthorpe**

60 Oswald Road

Scunthorpe

DN15 7PQ

Tel: (01724) 282200

*Part-time Centres in Barton and Brigg*

Our opening hours are:

Monday to Thursday 9:00AM - 5:00PM. Friday 9:00AM - 4:30PM

Please note all Centres are closed between

9:00AM - 10:30AM on the first Tuesday of each month.

\* Centres marked with an asterisk are closed for lunch between 12:30PM - 1:30PM.

For opening hours and addresses of Part-time Centres  
please contact your nearest Full-time Centre.

The e-mail address for all centres is

**[info@getting-on.co.uk](mailto:info@getting-on.co.uk)**

The Humberside Partnership's website can be visited at

**[www.getting-on.co.uk](http://www.getting-on.co.uk)**

